Permit #F00144279

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00144279 **Type of Permit:** FILMING **Release Date:** 11/02/2018

Production Company HEART ON FIRE PRODUCTIONS

Insured Company Name HEART ON FIRE PRODUCTIONS
Contact Phone No. 1 123456
Contact Phone No. 2
Fax
Address 5346 BELLINGHAM AVE, APT 6
VALLEY VILLAGE, California 91607

Production Title THE NOTE

Type of Production Feature

Producer Thresa Richardson

Director Andrew Menjivar

1st AD Cameron Mitchell

Production Manager Cameron Mitchell

FilmL.A. Coordinator Angel Miranda

Location Manager Cameron Mitchell
Primary Phone Mobile - 907-382-7107
Secondary Phone Mobile - 661-478-6758

Location Assistant Cameron Mitchell
Primary Phone Mobile - 907-382-7107
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$190.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $292.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00144279	**Location Manager**	Cameron Mitchell
Production Company	HEART ON FIRE PRODUCTIONS	Primary Phone	Mobile - 907-382-7107
Insured Company	HEART ON FIRE PRODUCTIONS	Secondary Phone	Mobile - 661-478-6758
Production Title	THE NOTE		

Location Address 5101 Zoo Dr, Los Angeles, CA, 90027

Location Type Park

Location Description JOHN FERRARO ATHLETIC FIELDS (RAPG)

Film Dates 11/4/2018 - 11/4/2018 13:00 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.

Please see attached documents
F144279 Letter.pdf
F144279 Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	15
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	5
Crew	15
Rec & Park Monitor required	1

Filming Activities Camera on sticks; Handheld equipment; Exterior dialogue and establishing shots; Camera, equipment and film activities on city park property only – no public sidewalk and/or street activities;

Jurisdiction **Political:** Los Angeles City - **Police:** Los **Fire:** Los Angeles City

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	Council District 04	Angeles Police Department
Thomas Guide	**Page:** 563	**Grid:** J4
Approvals	LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Raul Mayen
	LOS ANGELES CITY POLICE DEPARTMENT	Melissa Hernandez
Coordinator Note	RAPG REF: 62860	
Coordinator Note	BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.	
Coordinator Note	ONE (1) REC AND PARK MONITOR REQUIRED. 11/3, 13:00 - 18:00 HOURS.	
Coordinator Note	GRIFFITH PARK - JOHN FERRARO SOCCER FIELDS.	

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
BASE CAMP AND ALL CAST, CREW, PERSONAL AND EXTRAS VEHICLE PARKING WILL BE ON (PRIVATE) PROPERTY ONLY - ABSOLUTELY NO CAST, CREW, EXTRAS, AUDIENCE OR PERSONAL VEHICLES TO BE PARKED ON AREA STREETS, ROADS (INCLUDING SHOULDERS) OR ALLEYS.

NOT A PERMIT

PATRICIA DELLAPORTA

To: Film LA

From: Patricia DellaPorta

Re: Permit to film at the John Ferraro Athletic Complex #62860

Date: 10/25/2018

The short film, The Note is not being produced for commercial purposes.

The intent of producing this short is for my daughter, Danielle DellaPorta to fulfill the requirements to apply and gain entrance into the LMU film school.

Our permit request is to use Field #5 at the John Ferraro Athletic complex for 4 hours on Nov. 4th.

Please let me know if there is additional information that I need to provide.

Thank you for your consideration in this request for reduced permit fees.

Sincerely,

Patricia DellaPorta

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Patricia DellaPorta

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks. In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

JOHN FERRARO SOCCER FIELDS

- **Ok to film at the John Ferraro Soccer Field #5 on 11/04/18 from 1:00PM-6:00PM.**
- **Permissible to have camera equipment, handheld equipment and sound equipment.**
- **Permissible to have talent sitting on the bleachers watching 3 football players practicing.**
- **Permissible to have a Panasonic GHS 3-4 lens, external monitor, 4 C-Stands, 5 flags and reflector boards.**
- **Permissible to set up tables and chairs for snacks.**
- **Permissible to park 15 cars in the parking lot.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**
- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **Nudity is prohibited and not allowed in any Recreation and Parks facility.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- **Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and on park streets at all times.**
- **A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.**
- Due to underground plastic irrigation lines and trees having shallow root systems, staking or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.

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- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area.
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

F-144279

HEART ON FIRE PRODUCTIONS-THE NOTE

(GRIFFITH PARK – JOHN FERRARO SOCCER FIELDS)

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